

# ASTLEY PARISH COUNCIL

[www.astleyparishcouncil.org.uk](http://www.astleyparishcouncil.org.uk)

## Minutes of the Meeting of Councillors held on 15<sup>th</sup> May 2019 in The Reading Room

**Present**

Councillor Canning - Chair  
Councillor Proctor  
Councillor Orton

**Apologies**

Councillor Hunter  
Councillor Reading

**Visitors**

**Absent**

**In Attendance**

Melanie Binks

		<b>ACTION</b>
	Meeting opened at 7.15 with Councillor Canning in the chair.	
<b>31-19</b>	<b>Apologies</b>  Councillor Reading and Councillor Hunter.	
<b>32-19</b>	<b>Open Forum</b>  No parishioners were present.	
<b>33-19</b>	<b>Declaration of Interests</b>  Nothing declared.	
<b>34-19</b>	<b>Minutes of the meeting held on the 14<sup>th</sup> March 2019</b>  The minutes were approved by the meeting and signed by the chairperson.	
<b>35-19</b>  <b>16-19</b>	<b>Matters Arising</b>  Councillor Canning confirmed that the Council had been turned down for a grant for a defibrillator so other avenues of funding needed to be explored.  Councillor Orton agreed to approach the Vicar to see if the Church could offer any assistance.  The Clerk to contact the Landmark Trust to establish if they were in a position to assist with any funding.	<b>Orton</b>  <b>Clerk</b>
<b>36-19</b>	<b>Annual Governance</b>  All documents were discussed, completed and approved for publication and submission.	

37-19	<p><b>Finance</b></p> <p>The Councillors confirmed that they had all received the "Accounts to Date" spreadsheet and had no questions with reference to this document.</p> <p>Cheques were approved and matched with invoices where appropriate as follows</p> <p>100322 WALC Subscription - £88  100323 Came &amp; Co - £218  100324 Web Site Support - £165  100325 Dog Bin Emptying - £36.58  100326 Clerk's Salary - £157.50  100327 Data Protection - £40</p> <p>Balance at the bank - £1265</p>	
38-19	<p><b>Councillors' report and items for future agenda</b></p> <p>Councillor Canning to arrange for Mr Fellows to sign a new Risk Assessment Declaration.</p> <p>Councillor Proctor to check with the PCC that they have no objection to the Parish Council using their noticeboard.</p> <p>Councillor Proctor to request that the dates of the Parish Council meetings be included in the next Church newsletter.</p> <p>The Clerk to contact WALC with reference to funding for a replacement laptop.</p>	<p><b>Canning</b></p> <p><b>Proctor</b></p> <p><b>Proctor</b></p> <p><b>Clerk</b></p>
	<p>The meeting closed at 8.45pm.</p> <p>Next meeting is on the Wednesday 7<sup>th</sup> August 2019.</p>	
	<p>Signed:</p> <p>Date:</p>	