

ASTLEY PARISH COUNCIL

www.astleyparishcouncil.org.uk

Minutes of the Meeting of Councillors held on 19th October 2020 in The Reading Room

Present

Councillor Canning (Chair)
Councillor Proctor
Councillor Orton
Councillor Hunter

Apologies

Councillor Reading

Visitors

Absent

In Attendance

Melanie Binks

	Meeting opened at 7pm with Councillor Canning in the chair.	ACTION
	<u>COVID-19</u> Please note that tonight's meeting took place with all the necessary COVID measures being adhered to. All Councillors and the Clerk wore face masks, were socially distanced at all times and the room had been deep cleaned prior to the meeting taking place.	
31-20	Apologies Councillor Reading	
32-20	Open Forum No parishioners were present.	
33-20	Declaration of Interests Nothing declared.	
34-20	Minutes of the meeting held on the 25th August 2020 The minutes were approved by the meeting and signed by the chairperson.	
35-20 16-19	Matters Arising It was discussed again at great length that even though the Councillors were in agreement that funding a defibrillator for the village was worthwhile this could only be achieved with additional or external funding or grants. Councillor Proctor to raise the potential funding of a village defibrillator with the PCC.	Proctor

36-20	<p>Annual Governance</p> <p>The Annual Internal Audit Report, the Annual Governance Statement and the Accounting Statements were all discussed at length and signed where appropriate by the Chairman and Clerk.</p> <p>Councillor Canning agreed to review Mr Fellows' Risk Assessment.</p>	Canning
37-20	<p>Finance</p> <p>The Councillors confirmed that they had all received the "Accounts to Date" spreadsheet and had no questions with reference to this document.</p> <p>Cheques were approved and matched with invoices where appropriate as follows</p> <p>100343 Clerk's Salary - £169</p> <p>Balance at the bank - £1768.35</p>	
38-20	<p>Councillors' report and items for future agenda</p> <p>The next meeting dates, which would be subject to change at short notice if there were any local lockdowns or changes to COVID policy, were agreed as</p> <p>Wednesday 27th January 2021 March 2021 - TBA</p>	
	<p>The meeting closed at 7.35pm.</p> <p>Next meeting is on the Wednesday 27th January 2021.</p>	
	<p>Signed:</p> <p>Date:</p>	